

# Conservatorship Class

This class is designed to help you understand your responsibilities as a Conservator (CA or CY files) or Guardian of the Estate (DD files) and how to perform the related duties. If you are appointed a Conservator or Guardian of the Estate, you will be required to attend one of these classes within 60 days of your appointment.

## **Where -**

**Until further notice: via Zoom only – see instructions below**

Veterans Memorial Courthouse–  
313 W Kalamazoo, Floor 3R  
Lansing, MI 48933  
Training Room (look for the yellow signs)

## **When –**

The 1<sup>st</sup> and 3<sup>rd</sup> non-holiday Thursday of each month

09/02/21		12/16/21	02/17/22	04/21/22	06/16/22	08/18/22	10/20/22	12/15/22
09/16/21	11/04/21	01/06/22	03/03/22	05/05/22	07/07/22	09/01/22	11/03/22	01/05/23
10/07/21	11/18/21	01/20/22	03/17/22	05/19/22	07/21/22	09/15/22	11/17/22	01/19/23
10/21/21	12/02/21	02/03/22	04/07/22	06/02/22	08/04/22	10/06/22	12/01/22	02/02/23

**Time – 12:00 PM – 1:00 PM**

**Cost – Free**

## **Zoom Directions:**

1. If you are using a desktop or laptop, go to zoom.us and click “join a call” and when prompted enter the Zoom ID number listed below.
2. If you are using a tablet or phone, open Zoom app and join meeting with Zoom ID number listed below.
3. If you are using a cell phone or landline phone, call 646-876-9923 or 669-900-6833 and enter the Zoom ID listed below when prompted.
4. If you are unable to participate by telephone or Zoom, please contact the Deputy Probate Register at 517-483-6533 for further information/direction.
5. Please **do not** call unless you are **unable** to participate by Zoom or phone.

Zoom Link here: <https://ingham.zoom.us/j/7740478713>

Zoom ID: 7740478713

General guidelines for participation in a remote meeting:

- Download and become familiar with the program being used for the hearing, and test the video, microphone, and speaker controls.
- If you are having technical issues, please review any technical support provided by the program or application.
- Find a space that will have as few interruptions as possible. If you will be using video, make sure there is good lighting.
- Appropriate conduct and attire is required please present yourself as if you were attending an “in person” meeting.
- The information on this form to join the hearing may only be used by you to participate in the Conservatorship class.